Rivanna Garden Club\_\_\_\_\_\_\_\_\_

*Organized in 1922, Member of the Garden Club of Virginia, P.O. Box 6554, Charlottesville VA 22906-6554*

**THE RIVANNA GARDEN CLUB GRANTS PROGRAM APPLICATION**

*Applications must be typewritten or printed clearly. Applicants may duplicate the application form using a standard word processing program, but retain the original form.*

*It is preferred that applications be emailed to the assigned Ways and Means Committee member or to* ntbgarth@comcast.net *by the* ***January 12 deadline.***

 Name of the Project \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Amount Requested from RGC \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Total Budget (estimated)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Organization Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Is the Organization a Nonprofit? \_\_\_\_\_\_\_\_\_\_

Organization Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Organization Mailing Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Grant Contact/Project Manager (Name)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Information (Telephone)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Email)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Grant checks payable to\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(Checks cannot be made payable to individuals without prior approval.)*

Address for Grant check: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Anticipated date of completion of RGC-funded portion of the Project \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please categorize your organization by designating one of the choices below:

 *Community Garden Social Service Project Garden Club*

 *Environmental Organization Community Center Educational, School*

 *Public Garden Other*

Grant recipients must submit a report on their project by June 1 to their Ways and Means Committee representative. Project photos are appreciated.

Continue to page 2...

The Rivanna Garden Club Email: ntbgarth@comcast.net

P.O. Box 6554 **Application Deadline : January 12**

Charlottesville VA 22906-6554

**THE RIVANNA GARDEN CLUB GRANTS PROGRAM APPLICATION (page 2)**

Rivanna Garden Club’s Mission Statement: *to promote the beautification of the community and encourage environmental stewardship through education and active participation.*

1. What are the goals of the project?
2. Is this a new or an ongoing project?
3. Who will manage the project?
4. What plans have been made for sustainability?
5. What is the timeline for completing the project?
6. How will you measure the effectiveness of the project?
7. ITEMIZED BUDGET REQUIRED. Attach or include below an itemized list of materials and supplies budgeted. *(Please Note that Rivanna Garden Club does NOT fund projects involving political or religious organizations, third-party organizations, or salaries and labor.)*

Please Note: Each grant application must be reviewed and signed by the grant contact person and/or an administrator, who will assume responsibility for the expenditure of any funding received from The Rivanna Garden Club.

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_